GROSSE POINTE MEMORIAL CHURCH

a light by the lakeshore

Job Description

Title: Memorial Choir Section Leader

Purpose: Provide a model of excellence in choral singing and dedicated choral membership

Supervision: Reports to the Minister of Music

Status: Part-time position without benefits

Evaluation: End of program season review with the Minister of Music

Required Qualifications:

- Professionally trained singer with ability to prepare own music
- Ability to sing in tune, with excellent rhythm, breath support, and vowel production
- Good control over the use of vibrato
- Understanding of the vocal quality needed to sing with the Memorial Choir
- Understanding of vocal health
- Ability to navigate the elevator or stairs to the choir room and choir loft, and process with the choir
- Ability to hold large music folder and hymnal
- Vision must allow accurate reading of the score and hearing must fall within normal parameters

Responsibilities:

- Responsible for all scheduled rehearsals and performances of the Memorial Choir. Events of particular importance are Christmas Eve, the services of Holy Week and Easter Sunday, and concerts. For other absences during the year the Section Leader will be asked to provide a competent substitute.
- Punctuality is mandatory. Section Leaders are expected to arrive ten minutes before the scheduled start of each appearance.
- Prepare music in advance of all rehearsals and capable of singing the relevant parts accurately and confidently without support from the piano or other singers.
- Assist in the vocal training of the choir (primarily by example).
- Serve as soloist as mutually agreed with the Minister of Music.
- Maintain professional competence through regular practice, study, and performance.

The responsibilities listed in this document are representative only, more detailed listings of duties, tasks, and expectations may be outlined in supplemental documents. This job description may be changed from time to time to meet the needs of Grosse Pointe Memorial Church as it affects the ministry and mission as a church.